

WEBSITE ADMINISTRATION

BUSINESS NAME	Sugar Hill United Methodist Church
ADDRESS	4600 Nelson Brogdon Blvd.
STATE/PROVINCE	Sugar Hill, GA
ZIP	30518
COUNTRY	USA
PHONE	770-945-2845
FAX	770-945-7799
WEBSITE URL	www.sugarhillumc.org
WEBSITE E-MAIL	wes.walker@sugarhillumc.org

INFORMATION COLLECTION AND USE

We respect each site visitor's right to personal privacy. To that end, we collect and use information throughout our website only as disclosed in this Privacy Policy. This statement applies solely to information collected on this website.

For each visitor to our website, our web server automatically recognizes no information regarding the domain or e-mail address.

The information we collect is:

- **Used for internal review and then discarded.**
- **Contribution Statements to be sent.**

Definition of Cookies

In order to use this website, visitors and/or members are not required to complete our registration form.

During registration a user must give certain contact information, but we never sell or give away this information. It is only gathered to contact the user about services on our site for which s/he has expressed interest. It is optional for the user to provide demographic information (income level, gender, etc.) and unique identifiers (username, password, etc.). Giving additional information helps provide a more personalized experience on our site, but is not required.

- **Registration is not required to enter our site.**
- **We have an order forms and/or registration forms.**
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We require information from the user on our order, registration and donation forms. A user must provide contact information (such as name, email, and shipping address) and possibly financial information (such as credit card number, expiration date). If we have trouble processing an order we use the information to contact the user.

This information is used:

- **For shipping and billing purposes.**
- **Pre-registrations**
- **Contributions to the Church and Missions**
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We always use industry-standard encryption technologies when transferring and receiving consumer data exchanged with our site. When we transfer and receive certain types of sensitive information such as financial or health information, we redirect visitors to a secure server and will notify visitors of this feature through a pop-up screen on our site. We have appropriate security measures in place in our physical facilities to protect against the loss, misuse, or alteration of information that we have collected from you at our site.

We operate online surveys, and we never sell or share our subscribers' email addresses.

NOTIFICATION OF CHANGES

If we decide to change our privacy policy, we will post those changes to:

- **This privacy statement.**
- **Our Homepage.**

CONFLICT RESOLUTION

We are committed to resolving disputes within 24 – 48 hours.

If problems arise, users may contact us by:

- **Email**
- **Telephone**
- **Fax**

CONTACT INFORMATION

If site users have any questions or suggestions regarding our privacy policy, please contact us at:

- **Phone:** 770-945-2845
- **Fax:** 770-945-7799
- **Email:** wes.walker@sugarhillumc.org